

Montclair State University
And
Local 1904 AFT/AFL-CIO
Holiday Work and the Academic Calendar
2017

1. This year, the University will be closed on the day after Thanksgiving (Friday, November 24) and between Christmas and New Year's (Tuesday, December 26 – Friday, December 29) – a total of five (5) days.

2. Professional Staff and Librarians ("Employees") will not be required to work on these days but instead must make up the time by:

Working on one (1) of the following holidays

- Columbus Day;
- Election Day;
- Veterans' Day;
- Martin Luther King's Birthday in the academic year in which it occurs (for AFT personnel in the library that are scheduled to work this holiday); and
- President's Day in the academic year in which it occurs.

And

Accounting for the remaining four (4) days by exercising rights provided by the Statewide Agreement, including:

- Working on additional holidays; or
- Applying other appropriate earned leave balances (excluding sick leave)

3. Employees will coordinate with their supervisors to determine which holidays they will work and on what days they will apply earned leave balances (if appropriate) to account for the five (5) days. Unusual circumstances will be resolved on a case-by-case basis by the University in consultation with an AFT Local 1904 designee.



University Representative

8/17 /17
Date



Union Representative

VP for External Affairs
AFT Local 1904

Aug. 16, 2017
Date