

# Instructional Service Reports

Each semester all adjuncts and regular faculty members are required to file complete summaries of teaching and other credit-bearing assignments with the Provost/Vice President for Academic Affairs. ISRs are distributed to faculty members online. These reports indicate all assigned work both on-load and overload for which teaching load credit is given.

The Course Enrollment Information follow:


## Course Enrollment TCH

Enrolled Students	% Load	TCH
0 – 45	100	3.0
46 – 90	100	4.5
91 – 135	100	6.0
136 – 179	100	7.5
180+	100	9.0

**Overload payment is made in one lump sum at the end of the fall and spring semesters.**

Montclair, NJ 07043

 973-655-4000

 Campus Map



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