

# Montclair State University Payroll Deduction - Faculty and Staff

I wish to contribute through payroll deduction to the AFT Local 1904 Keenen/Moore/Uhia/Waller Scholarship Fund

Name \_\_\_\_\_  Faculty  Staff

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security # \_\_\_\_\_

*(MSU Payroll Services requires your social security number for identification, payroll deductions and processing.)*

Beginning next pay period, \_\_\_\_\_, please deduct \$ \_\_\_\_\_ from my biweekly paycheck for \_\_\_\_\_ checks; a total \$ \_\_\_\_\_ per year.  
Date

Deductions may continue for a period of one year. *Generally, there are 22 biweekly pay periods for 10-month employees and 26 bi-weekly pay periods for 12-month employees.*

*MSU Payroll department requires the signature of employee. Please sign below.*

Signature of Employee \_\_\_\_\_

*All gifts are tax deductible. Make your check payable to: Montclair State University Foundation, Inc.*

**Write "AFT Local 1904 Scholarship" in the memo section of your check**