

Approval Form for Eligibility for Sick Leave Injury (SLI) for Volunteer Work

Employee Name:

Department:

Employee Supervisor:

Date of Event (dates if recurring event) :

Description of Event:

Approved Disapproved

Signature of Employee

Date

Signature of Authorized College/University Official

Date

Note - Approval of this form establishes an employee's eligibility to apply for Sick Leave Injury and does not guarantee coverage under the Sick Leave Injury Program. All provisions of Article XXVI of the FT/PT AFT Statewide Agreement apply to eligibility for SLI for participation in a voluntary function as set forth in the attached criteria. Denial of the Approval Form for Eligibility for SLI for Volunteer Work is not grievable. An employee who participates in a voluntary function without a fully executed approval form will not be eligible for SLI in the event of an injury with the following exception:

An employee who substitutes for an employee already approved for the volunteer function will be covered provided that no other changes have been made with respect to the original request for approval.

Criteria for Volunteer Work to be Eligible for Sick Leave Injury

In order to be eligible for volunteer work described herein, an employee must be covered by the FT/PT Collective Bargaining Agreement between the Council of New Jersey State College Locals, AFT, AFL-CIO, and the State of New Jersey. In addition, an employee must meet one of the eligibility criteria set forth below:

A College/University sponsors an event for which an official of the College/University solicits voluntary employee participation.

An employee identifies an event and an official of the College/University approves an employee's participation as the designated College/University representative.